



# PRIVACY NOTICE

Pursuant to Regulation EC 679/2016

The Company wishes to inform you that in order to establish and manage its contractual relationship with you, we are required to process certain information concerning you that is considered personal data under Articles 13 and 14 of EU Regulation 679/2016.

## DATA CONTROLLER

The personal data controller, i.e. the company that will decide on the purpose and the means used to process your personal data, is "Nekta Ambiente S.r.l." Via Bruno Pontecorvo 1, 30027 San Donà di Piave (VE), Tel.: +39 042 122 1809 - Email: [info@nekta-ambiente.it](mailto:info@nekta-ambiente.it)

## PURPOSE OF PROCESSING

The personal data we are required to process are necessary for the fulfilment of all legal (administrative, accounting and taxation) and contractual obligations.

## LEGAL BASIS OF PROCESSING

Legal bases of processing:

- Legal obligation with regard to legislation, e.g. taxation legislation
- The contract with regard to the processing of personal data relating to the obligations underlying the contract
- A legitimate interest with regard to marketing activities, namely sending newsletters or promotional flyers

## CONSEQUENCES OF NOT COMMUNICATING PERSONAL DATA

With regard to personal data relating to the performance of the contract to which you are a party or relating to the fulfilment of a legal obligation (e.g., the keeping of accounts and tax records), failure to communicate personal data prevents the performance of the contractual relationship.

## CATEGORIES OF PERSONAL DATA PROCESSED

We inform you that we may process the following categories of personal data:

- Personal information
- Tax data
- Contact details
- Bank codes
- Data relating to the types of services covered by the contract
- Data relating to any breach of contract

## SUBJECTS WITH WHOM WE WISH TO SHARE YOUR PERSONAL INFORMATION

Your personal data will be processed in a strictly confidential manner; in particular, the following subjects may have access to your data:

- Public bodies (e.g. tax offices, regional offices, chambers of commerce, statutory auditors as required by Legislative Decree no. 152/ 06)
- Agencies for the preparation of tax documents
- Credit institutions

For the same purposes, accounting, administrative, commercial and marketing personnel at the aforementioned organisations may have access to your data.

## PLACE OF PROCESSING

All processing will be done within the European Economic Area. More particularly, processing is done primarily by the data controller at its premises. Without prejudice to communications made in compliance with legal and contractual obligations, collected personal data will not be transferred to non-EU countries.

More specifically, data that are collected and processed may be communicated within Italy and transferred abroad exclusively for the purposes specified above.

### DATA PROCESSORS

Where applicable, the following subjects are appointed as external data processors: professionals or service companies for business administration and management operating on behalf of our company.

If you wish, you may request the list and the account data of the external data processors by contacting the Data Controller, identified above.

### MEANS OF PROCESSING

Data is processed using automated and non-automated tools in accordance with the indicated purposes and in compliance with the confidentiality requirements and the most appropriate security measures.

We also guarantee that, as required by Article 5 of the GDPR 679/2016, personal data relating to you will be

- processed in a lawful, correct and transparent manner
- collected for specific explicit and legitimate purposes
- subsequently processed in a manner consistent with these purposes
- appropriate, relevant and limited to that which is necessary in relation to the purposes for which they are processed; exact and, if necessary, updated
- stored in a form enabling the identification of the data subjects
- processed in such a way as to guarantee adequate security of personal data, including protection, using appropriate technical and organisational measures, from unauthorised or unlawful processing and from accidental loss, destruction or damage

### RETENTION OF DATA

All data will be kept for the time strictly necessary to fulfil the purposes for which they are processed and for the subsequent period required by the tax law in force.

Except as stated above, processing for marketing purposes will be done until the customer withdraws consent to this type of processing.

### RIGHTS OF THE DATA SUBJECT

Data subjects enjoy the rights provided for in Articles 15, 16, 17, 18, 20 and 21 of the aforementioned EU Regulation and in particular:

- the right of access, i.e. to know which personal data our company processes
- the right to request corrections of any errors and/or omissions
- the right to have the data deleted
- the right to restrict the processing of the data
- the right of portability, i.e. the right to receive all of the personal data processed by our company in a structured format readable by a computer
- the right to oppose the inclusion of all data

Data subjects also have the right to submit a complaint to the Supervisory

Authority.

San Donà di Piave (VE), 15/04/2019